

Porter Creek DWID
Regular Board Meeting Minutes
April 16th, 2025

1. Meeting called to order by Chairman Robert Hansen at 6:32 pm.
2. Confirmation of quorum- Chairman Robert Hanson, Vice Chairman Jeff Wood (phone), Board Member Dan Hawkins, Board Member Bridget Wood.
3. Call to the Public- N/A
4. March 19th, 2025, minutes were read, motioned to approve by Dan Hawkins, seconded by Bridget Wood, passed unanimously.
5. Bank Statements were reviewed.
6. Operations Report
 - a. Trevor Deming noted that the tank cleaning was still TBD
 - b. No disconnects but RV park meter was pulled
 - c. No invoices on current ban statement from Trevor
 - d. System is running as designed
7. Old Business
 - a. WIFA- Joesph Jarvis attended in person and informed the board on final approval being granted. A total of \$270,000. \$222,500.00 of it is a grant and \$27,500.00 in a 20-year loan. \$20,000.00 grant for technical support. Someone must oversee the grant. Joe stated it would be less than \$8,000.00 for him to facilitate and oversee it if the board chose to hire him. The district will pay then submit for reimbursement through the process. All submitted stages must be signed off by an engineer.
8. New Business
 - a. Well House clean out was tabled
 - b. Patricia Howells request to remove late fees was discussed and the board reviewed the documentation of account history and district policies. Dan Hawkins motioned to adhere to the districts policies, Jeff Wood seconded and was passed unanimously.
 - c. Bridget explained a consent agenda and for it to be added to the district's agenda. Dan Hawkins motioned for it to be added, Jeff Wood seconded, and it was passed unanimously.
 - d. Reports such as a P&L, balance sheet, and aging report to be added for review. Bridget Wood motioned for them to be added, Dan Hawkins seconded, and it was passed unanimously.
 - e. RV water park lease renewal was discussed. Dan Hawkins motioned to deny the request, Jeff Wood seconded, and it passed unanimously.

- f. RV's park's future service possibilities were discussed. Jeff Wood motioned to revisit it is and when the district could accommodate. Dan Hawkins seconded, and it was passed unanimously.
 - g. A lawyer for board retainer was discussed. Trevor Deming offered to ask other boards for contacts. Bridget Wood to call the recommendation by Stephanie Irwin.
 - h. Invoice from Joesph Jarvis was reviewed. Dan Hawkins motioned to approve the payment, Bridget Wood seconded, and it was passed unanimously.
 - i. Board and Trevor discussed the tree in the easement of Patricia Volpe's property. Trevor stated that he was able to get to the issue through a different route. He expressed that there are many properties that have the easements blocked. Bridget Wood asked him to compile a list of the parcels. He stated there would be a 2hr charge to do so. Bridget Wood motioned to approve 2 hours for him to complete the task. Dan Hawkins seconded, and it was passed unanimously.
 - j. Rate increase was discussed as a recommendation from WIFA to put the district in a better position to maintain the facilities. Dan Hawkins motioned to approve the initiation of rate increases, Jeff Wood seconded, and it was passed unanimously.
9. Announcements: The next regular scheduled board meeting will be held May 21, 2025, at 6:30 pm at the Blueridge High School District Office. 1200 W White Mountain Blvd. Lakeside, AZ 85929
10. Adjournment- 8:25 pm. Dan Hawkins motioned to adjourn, Bridget Wood seconded, and it was passed unanimously.

Dated April 19th, 2025

By: Bridget Wood/ Board Secretary